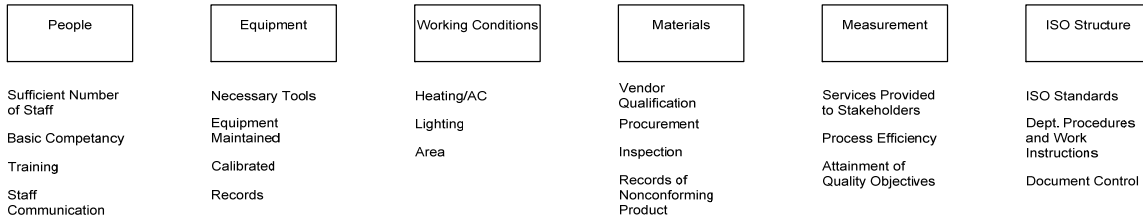




Audit Verification Checklist – Innovative Product or Service Addendum - QAM-F013

Area Audited	Date	Audit Contacts	Auditors

Overview of Audit Verification



#	Audit Questions	Yes	Non-conf.	N/A	QAM Reference
1	Do you perform innovative design?				7.3.1(This includes customization of software to meet District needs)
<b>Comments:</b>					
2	Is a written plan for design and development prepared?				7.3.1
<b>Comments:</b>					
3	Does the plan contain design review, verification, validation activities with due dates and responsible employees?				7.3.1
<b>Comments:</b>					
4	Are the design requirements for the product or service clearly defined?				7.3.2
<b>Comments:</b>					



Audit Verification Checklist – Innovative Product or Service Addendum - QAM-F013

#	Audit Questions	Yes	Non-conf.	N/A	QAM Reference
5	Are function and performance requirements included?				7.3.2
<b>Comments:</b>					
6	Is the design output reviewed to verify that it meets the design requirements, including all customer requirements?				7.3.3
<b>Comments:</b>					
7	Are design reviews planned at appropriate stages of the design process? Documented?				7.3.4 7.3.5
<b>Comments:</b>					
8	Is there field or beta tests of the pre-released product?				7.3.6
<b>Comments:</b>					
9	Is the operation of the product by all intended user classes (e.g. Fiscal, Disbursements and Office Managers) validated?				7.3.7
<b>Comments:</b>					