

*January 13, 2003*

*Dear Paraprofessional:*

*I know that the new assessment requirement mandated by the federal government for the No Child Left Behind legislation can be unsettling. Paraprofessionals that have an Associate's degree or the equivalent of two years of study at an institution of higher education will be exempt from the local assessment. More details are available in the paraprofessional packet.*

*Federal requirements specify that any paraprofessional working in a Title I school supporting students' instructional needs must meet the standard for reading, writing, and mathematics. To support you we have designed the attached study guides so you will know what types of items will be assessed and can practice on these items. Spend time going through the study guides, seek assistance from family and friends, and review suggested resources.*

*If you wish to get additional support, you can register for the study sessions. These sessions will be offered for reading/writing and mathematics. In this packet, you will have information regarding the study sessions and the assessment dates. You will register for the study sessions and assessments with Debbie Doran, Title I, at 503-399-3353.*

*Our goal is to support you in meeting the requirements of this federal legislation. Our district has developed a plan that will support your professional development and enhance your skills as you work with our students. After passing the local academic assessment, you will participate in professional development sessions offered in the district. We look forward to supporting your professional growth.*

*Sincerely,*

*Sue Hunt  
Title I Paraprofessional Coordinator  
Reading Coordinator*