

## **REGULAR MEETING**

The Regular Meeting of the School Board of School District 24J, Marion County, Salem, Oregon, was held Tuesday, June 9, 2009, in Room 2, at Support Services Center, 2575 Commercial Street SE, Salem, Oregon, with Chairperson Steve Chambers presiding.

**BOARD MEMBERS PRESENT:** Steve Chambers, Chair  
Ron Jones, Vice Chair  
Krina Lemons, Director  
Rick Kimball, Director  
Bob Mink, Director  
Hanten Day, Director  
Chuck Lee, Director

**EXECUTIVE CABINET PRESENT:** Sandy Husk, Superintendent-Clerk; Glenn Gelbrich, Deputy Superintendent; Rich Goward, Chief Financial Officer; Mary Cadez, Assistant Superintendent for Human Resources; Salam Noor, Assistant Superintendent for Research and Development; Mary Paulson, Chief of Staff, Executive Administration; and Jay Remy, Director, Communications and Community Relations.

**ALSO PRESENT:** Paul Dakopolos, Attorney for the District.

Representing the Statesman Journal: Mackenzie Ryan

Representing the KeizerTimes: Herb Swett

SECRETARY TO THE SCHOOL BOARD  
Debra Garrigues

Chairperson Chambers called the meeting to order at 6:00 p.m.

### **ANNOUNCEMENTS/AGENDA MODIFICATIONS**

None.

### **SPOTLIGHT ON SUCCESS**

Superintendent Husk, Chairperson Chambers, and various Cabinet members shared recognition of individuals and/or groups for their outstanding work and contributions to the School District (see Attachment A for details).

(See Spotlight on Success, **Attachment A.**)

### **COMMUNICATIONS ~ AUDIENCE**

(Subjects related to agenda items)

None.

### **ACTION ON THE APPOINTMENT OF CITIZENS TO THE BUDGET COMMITTEE**

#### Background

Four Budget Committee applications were received to fill the two vacancies which exist at this time. Two of the applicants are current committee members. Positions are for three-year terms and will expire June 30, 2012. Copies of the applications were sent to the Board in advance. The Board will interview candidates at the meeting on June 9, 2009.

Superintendent Husk reviewed the process of appointing members to the Budget Committee and said there were currently two vacancies open. Chairperson Chambers had each of the following candidates comment on why they would like to serve on the Citizens' Budget Committee (Director Lemons asked each candidate a question related to their attendance at Board/Budget Committee meetings within the past year):

- Ron Daniels
- Annalivia Palazzo-Angulo
- Nicole Palmateer-Armstrong (not present when name called)
- Matt Smith

Paul Dakopolos, Attorney for the District, conducted the voting, and the Board voted by voice vote as follows:

Vacant Position 1

Director Lee voted for Ron Daniels  
Director Day voted for Ron Daniels  
Director Jones voted for Ron Daniels  
Chairperson Chambers voted for Matt Smith  
Director Lemons voted for Ron Daniels  
Director Kimball voted for Annalivia Palazzo-Angulo  
Director Mink voted for Ron Daniels

Action on Appointments to the Citizens' Budget Committee (continued)

Vacant Position 2

Director Lee voted for Annalivia Palazzo-Angulo  
Director Day voted for Annalivia Palazzo-Angulo  
Director Jones voted for Annalivia Palazzo-Angulo  
Chairperson Chambers voted for Annalivia Palazzo-Angulo  
Director Lemons voted for Annalivia Palazzo-Angulo  
Director Kimball voted for Analivia Palazzo-Angulo  
Director Mink voted for Annalivia Palazzo-Angulo

BY VOICE VOTES, THE TWO VACANCIES ON THE CITIZENS' BUDGET COMMITTEE WERE FILLED BY THE ELECTION OF RON DANIELS AND ANNALIVIA PALAZZO-ANGULO.

(See Citizen Budget Committee Appointments, **Attachment B.**)

**ADOPTION OF CONSENT CALENDAR**

All items on the Consent Calendar may be adopted as a group  
by a single motion unless pulled for special consideration.

DIRECTOR MINK MOVED ADOPTION OF THE CONSENT CALENDAR AS PRESENTED. SECONDED BY DIRECTOR LEMONS.

BY VOICE VOTE, MOTION CARRIED UNANIMOUSLY.

- 4.a.(1) Minutes of Meetings held on May 12, 2009.
- 4.a.(2) Minutes of Meeting held on May 27, 2009.
- 4.a.(3) Approval of the List of Graduates for the Class of 2009.
- 4.a.(4) Action on the Appointment of Citizens to the Bond Oversight Committee.
- 4.b.(1) Adoption and Appropriation of Grant Project Budgets.
- 4.c.(1) Personnel Actions.

(For Adopted Items, see **Attachment C.**)

Background

Executive Limitation 12: Legally Required Policies

The Superintendent shall not fail to take all necessary steps to assure that all previously approved Board policies, which are legally required, are made into Administrative Policies. The School Board acknowledges its responsibility to approve or adopt certain District policies according to state and federal law and prior to the implementation of Policy Governance adopted the required policies.

Monitoring Report: EL-12 (continued)

Accordingly, the Superintendent shall not:

1. Fail to amend the applicable administrative policies to comply with state and federal law.
2. Fail to provide the School Board with information regarding any substantive changes made to the administrative policies.
3. Il to create administrative policies consistent with new laws.
4. Fail to advise the School Board when the law necessitates the adoption of new administrative policies required of school boards.

Evidence of compliance:

Staff has worked closely with legal counsel to monitor the policies and while no legally required changes have been necessary, State statute required the District create a policy related to nursing mothers and the District adopted such a policy in February 2009.

Evidence of non-compliance:

None.

Superintendent Husk reviewed the evidence that the District was in compliance with Executive Limitation 12; and the Board, by general consensus, agreed.

(See Monitoring Report: EL-12 – Legally Required Policies, **Attachment D.**)

**STRATEGIC PLAN UPDATE: RAISE STUDENT ACHIEVEMENT  
THROUGH THE USE OF RESEARCH-BASED LEADERSHIP SKILLS**

Background

Preliminary Oregon Assessment data released the week of May 25, 2009 indicates that student achievement is up in all grades 3-8 both in reading and math. According to this preliminary data, scores in reaching

achievement have improved from last year an average of 4%, and math has improved an average of 5%. Science scores improved in 5<sup>th</sup> and 8<sup>th</sup> grade. In the area of professional development for leaders we have focused on sustainable programs such as the McREL Balanced Leadership Framework; support for supply-side administrators; development of aspiring administrators; coaching and support for current administrators; and training to help school administrators become stronger instructional leaders.

The following are key activities for the 2008-09 school year that support these goals:

- The District Common Literacy Model
- Quick Visit Walk-Through Protocol
- Elementary Principal Cohort (EPC) learning labs
- Public engagement for secondary principals
- Secondary principals monthly PLC school visits
- Literacy Squared training
- SIOP Training for secondary principals
- Leadership development
- New administrator mentoring

Strategic Plan Update (continued)

- Leadership Academy
- Oregon Leadership Network
- Summer Summit

Recruiting, hiring and retaining the best are the goals of the Human Resources Department; and designing and implementing quality, focused, sustainable, job-embedded professional development for District administrators is crucial to this mission. Training in leadership, curriculum, instruction and assessment are necessary to help District leaders be successful in the demanding role of an educational administrator. The Level Office, Curriculum, Instruction and Assessment, Student Services, and Instructional Services have worked with Human Resources to develop a focused program of professional development for District leadership.

In the current challenging economic climate, the goal will be to sustain the professional development that has begun, and drive it deeper into the organization creating meaningful change for students. Using the federal stimulus funds wisely in order to train staff and create momentum for change is a great opportunity. Imbedding instructional coaches into the schools give leaders and teachers a support system. The challenge is to make sure that professional development is research-based, focused on improving student achievement, and implemented with quality, fidelity, intensity and consistency.

Glenn Gelbrich, Deputy Superintendent, reviewed—via a PowerPoint presentation—the District’s efforts to raise student achievement through the use of research-based leadership skills (see background above for details).

Director Lemons commented on the District’s wonderful commitment to leadership development.

(See Strategic Plan Update: Raise Student Achievement, **Attachment E.**)

**INFORMATION ON 2009-10 SCHOOL CALENDAR FOR THE DISTRICT  
AND FOR HOWARD STREET CHARTER SCHOOL**

For further information, see Attachment F.

(See Information on, **Attachment F.**)

**FUTURE WORK SESSIONS OF THE SCHOOL BOARD**

Chairperson Chambers reminded that the Board was having a special meeting on June 23 to take action on the 2009-10 District budget.

(See **Attachment G.**)

**MONTHLY BUDGET COMMITTEE MEETINGS SCHEDULE**

(See **Attachment H.**)

**ADDITIONAL AUDIENCE COMMUNICATION**

(Subjects not related to agenda items)

*None.*

**SCHOOL BOARD REPORTS AND HIGHLIGHTS**

Board Directors highlighted their recent activities, such as attending school, District, and community functions, conferences and seminars, and other community or local government meetings and events; and provided updates on other areas of participation or attendance. The School Board also presented framed Certificates of Appreciation to outgoing Board members Bob Mink and Hanten Day. Chairperson Chambers also recognized and thanked Glenn Gelbrich for his service as Deputy Superintendent for the District as he leaves to take the position of Superintendent of the Juneau (Alaska) School District.

**SUPERINTENDENT'S COMMENTS**

Superintendent Husk commented on the following:

- Thanked the Board for attending the various graduation commencements.
- Recognized Mike Miller, John Weeks and Glenn Gelbrich as they leave the District to pursue the next stages in their lives.

NO FURTHER BUSINESS BEING PRESENTED AT THIS TIME, CHAIRPERSON  
CHAMBERS ADJOURNED THIS MEETING AT 7:20 P.M.

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Chairperson

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Superintendent-Clerk