

## **REGULAR MEETING**

The Regular Meeting of the School Board of School District 24J, Marion County, Salem, Oregon, was held Tuesday, April 8, 2008, in Room 2, at Support Services Center, 2575 Commercial Street SE, Salem, Oregon, with Chairperson Rick Kimball presiding.

**BOARD MEMBERS PRESENT:** Rick Kimball, Chair  
Krina Lemons, Vice Chair  
Steve Chambers, Director  
Bob Mink, Director  
Ron Jones, Director  
Hanten Day, Director  
Chuck Lee, Director

**EXECUTIVE CABINET PRESENT:** Sandy Husk, Superintendent-Clerk; Glenn Gelbrich, Deputy Superintendent; Rich Goward, Chief Operations Officer; Mary Cadez, Executive Director, Human Resources; John Cuddy, Director, Technology and Information Services; Jay Remy, Director, Communications and Community Relations; and John Weeks, Director, Curriculum, Instruction and Assessment.

**ALSO PRESENT:** Paul Dakopolos, Attorney for the District,

Representing the Statesman Journal: Tracy Loew

Chairperson Kimball called the meeting to order at 6:00 p.m.

### **ANNOUNCEMENTS/AGENDA MODIFICATIONS**

Chairperson Kimball made the following agenda modifications/announcements:

Revised Boardplate      Reading #5.a      *Resolution and Ballot Title for Bond Measure.*

### **SPOTLIGHT ON SUCCESS**

Superintendent Husk, Vice-Chairperson Lemons, and various Cabinet members shared recognition of individuals and/or groups for their outstanding work and/or contributions to the School District (see Attachment A for details).

(See Spotlight on Success, **Attachment A.**)

### **COMMUNICATIONS ~ AUDIENCE**

(Subjects related to agenda items)

The following citizens addressed the Board (see Sign-Up Sheet for further information):

Roz Shirack, 1645 Church Street SE, Salem (see *Written Communication, Attachment B?*)

### **ACTION ON BOUNDARY CHANGES TO HOOVER ELEMENTARY ATTENDANCE AREA**

#### Background

Hoover Elementary School is overcrowded and is projected for 632 students next school year in a school facility with a capacity of only 570. However, two neighboring elementary schools – Englewood and Richmond – have adequate space to take on more students.

In order to address this situation, two proposed changes to the Hoover Elementary School attendance area boundary lines were developed by district staff and elementary school principals.

Three separate parent and community meetings were held in March to share information, answer questions, and gather feedback. Handout materials, including a map, are attached. The materials contain detailed information about school enrollment, capacity, available classroom space, impact of proposed changes, exceptions, and boundary change criteria.

Parents attending the meetings understood the reasons for the recommended boundary changes. However, they were concerned about pedestrian safety along Evergreen, Park, and Market Street NE. Staff will review this concern and communicate directly back to the parents.

Staff recommend two boundary changes to the Hoover attendance area to relieve overcrowding at Hoover and utilize available classroom space at Englewood and Richmond.

*Hoover-1 (HOV-1) to Englewood.* The area north of Market Street from Evergreen to I-5 would be moved into the Englewood Elementary School attendance area. Students residing there who receive English language Action on Hoover Attendance Area Boundary Changes (continued)

Support and instruction at Hoover currently would remain at Hoover, since Englewood does not have a similar program. The change in boundary lines would shift up to 45 students from Hoover to Englewood.

*Hoover-2 (HOV-2) to Richmond.* The entire area south of Center Street would be moved into the Richmond Elementary School attendance area. Since Richmond's English language learner program is similar to the one at Hoover, all students in this area would be reassigned to Richmond, shifting the school assignment for about 47 students.

Superintendent Husk described the boundary adjustment process, why it is often necessary, and the community input process. She explained the recommended boundary changes in the Hoover Elementary School attendance area and recommended approval by the Board.

DIRECTOR LEMONS MOVED APPROVAL OF THE BOUNDARY CHANGES TO HOOVER ELEMENTARY ATTENDANCE AREA AS PRESENTED. SECONDED BY DIRECTOR JONES.

Director Chambers asked clarifying questions relating to the transportation of students, and Ron Speck, Director, Elementary Education, responded. Director Lemons added that there was a lot of good communication and input with the community on this issue.

BY VOICE VOTE, MOTION CARRIED UNANIMOUSLY.

(See Hoover Area Boundary Changes, **Attachment C.**)

### **ADOPTION OF CONSENT CALENDAR**

All items on the Consent Calendar may be adopted as a group by a single motion unless pulled for special consideration.

DIRECTOR CHAMBERS MOVED ADOPTION OF THE CONSENT CALENDAR AS PRESENTED. SECONDED BY DIRECTOR MINK.

BY VOICE VOTE, MOTION CARRIED UNANIMOUSLY.

- 4.a.(1) Minutes of Meeting held on March 5, 2008.
- 4.a.(2) Minutes of Meetings held on March 17, 2008.
- 4.a.(3) Minutes of Meetings held on March 18, 2008.
- 4.b.(1) Personnel Actions.

(For Adopted Items, see **Attachment D.**)

### **READING ON RESOLUTION AND BALLOT TITLE FOR BOND MEASURE**

Background

Over the last 2 ½ years, the School Board has heard staff reports and citizen testimony regarding the state of the District's schools and the impact of enrollment growth. The dates below reflect the major communication points in this timeline:

Reading on Resolution and Ballot Title for Bond Measure (continued)

- August 2005: The Board heard a report regarding the state of the District's facilities and agreed to form the citizen Facilities Planning Task Force.
- February 2007: The Facilities Planning Task Force reported to the Board regarding deferred maintenance, educational specifications, and enrollment growth.
- June 2007: The Board heard the results of the community poll and agreed to have staff develop detailed information regarding deferred maintenance and enrollment growth.
- August 2007: The Board received information concerning school capacity and overcrowding related to enrollment growth and class size reductions.
- October – November 2007: Staff conducted a two-part formal evaluation of schools and consulted with professional architects and engineers to determine needs in the areas of deferred maintenance and enrollment growth.
- January 2008: The Board heard the report relating to the findings from the formal evaluations.
- January – February 2008: Staff and community meetings were held across the district to share the information and to gather feedback.
- March 5 and March 11, 2008: The Board heard a report regarding the costs associated with the identified needs and the corresponding impact to taxpayers.
- March 2008 – Present: The School Board provided opportunities for the public to give feedback through testimony, surveys, and direct contact with the School Board.

On April 7, 2008, the School Board met in a work session to discuss the District's need to:

- Preserve existing schools through renovation by replacing leaky windows and roofs; replacing inadequate lighting and heating, ventilation and cooling systems; replacing rusty drinking water supply lines; replacing floors containing asbestos and mercury; replacing exterior sealing; and resurfacing and renovating parking lots;
- Make safety upgrades at existing schools by replacing damaged playground asphalt, updating fire alarms and electrical wiring, and preventing collapse of high school bleachers.
- Address the impact on classrooms due to enrollment growth and class size reductions.

At the April 7 meeting, the School Board reached consensus to place a general obligation bond measure for the amount of \$242,200,000 on the November 4, 2008, ballot. The specifics of the bond measure are outlined in the attached bond referral resolution.

Chairperson Kimball reviewed the two-and-a-half-year process the District and the Board have been through in deciding whether or not to go out for a general obligation bond measure in the November 2008 election. He read the Resolution (for details, see Attachment E) in its entirety.

Director Lee asked clarifying questions relating to oversight of bond expenditures and Chairperson Kimball responded. There was brief discussion on a bond oversight committee. Director Day commented on timeframes for presenting this bond proposal for readings, and asked about how bond council firms are chosen. Rich Goward, Chief Operations Officer, responded that a bid process was not required on this item. Chairperson Kimball explained the reading timeline and said that the Board always had the option at the April

16 meeting not to take action on the bond decision. Director Chambers and Director Jones both commented that the reason for the compressed timeframe was the Board's decision to have more public input meetings before the April dates. There was continuing discussion on the timeframe/timeline issue. Chairperson Chambers commenting on a "system development fee" that a citizen referred to earlier during Audience Communication  
Reading on Resolution and Ballot Title for Bond Measure (continued)

pointing out that he felt they should go forward with this bond and look at that "fee" separately. Discussion continued on the bond timeframe/timeline with Director Day making several suggestions of what they could do differently and additionally to what they had already done.

(See Reading on Resolution and Ballot Title for Bond Measure, **Attachment E.**)

## **READING ON ADOPTION OF SECONDARY SCIENCE MATERIALS**

### Background

The District's long range materials adoption plan guides the selection of student materials. District staff have completed the review of secondary science materials.

The last adoption of materials for secondary science was in 1998 and 1999. Science teachers guided by the district science specialist, Jon Yoder, have identified the core standards for science, reviewed publisher programs for inquiry based learning, authenticity, readability, and capacity to engage reluctant readers.

The adoption committee members started their work in November. Priorities were:

- Emphasis on lab activities that engage students in developing inquiry
- Meet the needs of students of all ability levels.
- Emphasis on literacy with support materials for teachers to reinforce comprehension skills.
- Correlation to Oregon state standards and assessments.

The programs recommended for final review and negotiations with the publishers are:

#### Middle School

Grades 6, 7 & 8

McDougal Littell Science

Prentice Hall Science

Supplemental materials:

Access Science

Simply Science

#### High School

Grade 9

Glencoe, Physical Science with Earth Science

Prentice-Hall, Physical Science with Earth Science

It's About Time Company, Physical Science

Grade 10

Prentice-Hall, Biology

Kendall Hall, BSCS Biology: A Human Approach

Globe Fearon, Pacemaker Biology (supplemental)

Grade 11

Prentice-Hall, Chemistry

Glencoe, Chemistry: Matter and Change

As per District administrative policy and rules IFA the materials are available for public review and comment at the following sites: West Salem High School, McKay High School, Sprague High School, and McNary High School. This is being presented as information and will be returned at the School Board's business meeting in May for action.

Superintendent Husk reviewed the background and said that educational materials needed to be kept as current as possible. There was general discussion of the review process and that the Board was not part of the selection committee as well as that the replacement of textbooks was usually on a seven-year cycle.

(See Reading on Adoption of Secondary Science Materials, **Attachment F.**)

## **MONITORING REPORT: EL-10 - FACILITIES**

### Background

This is the eighth of twelve monitoring reports, scheduled for 2007-08, and is designed to provide the School Board with information to determine if the Superintendent is meeting the criteria established within the adopted Executive Limitations. The yearly schedule of reports is attached.

### Executive Limitation 10: Facilities

The Superintendent shall not fail to assure that physical facilities support the accomplishment of the Board's Results policies. Accordingly, the Superintendent shall not:

1. Fail to take reasonable steps to ensure that facilities and equipment are clean, sanitary, safe and are not subject to improper wear and tear or insufficient maintenance.

Evidence of compliance: All facilities and equipment are maintained in a clean, sanitary, and safe manner. There are instances of insufficient maintenance as described in the presentations related to a possible bond measure (roofs, HVAC systems, windows, etc.). These deficiencies are the result of budget restraints, not lack of attention or awareness on the part of district staff.

Evidence of non-compliance:  
None.

2. Fail to establish a procedure for the development of long-range facilities plans to address changes in student enrollment and deferred maintenance needs.

Evidence of compliance: The District routinely monitors community development and projects student growth through its planning functions. Enrollment growth has been steady over the past decade and most growth needs have been met through the use of modular classrooms. Twenty four new classrooms are currently being added, through portables, across the District to meet enrollment needs. Facility maintenance needs have been comprehensively evaluated and the most critical maintenance needs have been set for repair either through use of the district's General Fund maintenance dollars or possible future bond funds.

Evidence of non-compliance:  
None.

3. Fail to implement procedures to protect the District from loss or significant damage due to negligence.

Evidence of compliance: The District has a number of strategies targeting prevention of personal injury and property loss throughout the District. These strategies include facility safety committees which periodically review facilities for safety conditions and ensure that identified issues are addressed. The District also maintains a Risk Management Department which works across the District to ensure that risk is minimized

in areas such as environmental conditions (mold, air quality, floor covering, etc), physical structures or auxiliary equipment such as play toys and playgrounds.

Evidence of non-compliance:

None.

Monitoring Report: EL-10 – Facilities (continued)

4. Fail to develop and consistently administer detailed community use guidelines and fees which allow access to District facilities.

Evidence of compliance: Facilities and Planning maintains a comprehensive facility use guidelines and fee schedule for non-school use of District facilities. Application and contracts for use of facilities are consistently applied and enforced for all user categories. Use of District facilities during non-school hours is substantial, across the district, for many types of events.

Evidence of non-compliance:

None.

5. Build new facilities without Board approval.

Evidence of compliance: No new facilities have been built.

Evidence of non-compliance:

None.

6. Authorize change orders to building projects that increase the square footage and/or alters the initial scope and purpose of the project.

Evidence of compliance: No change orders have been authorized to capital projects that altered the initial scope or purpose of the project.

Evidence of non-compliance:

None.

7. Fail to develop a school naming process which includes final approval by the School Board.

Evidence of compliance: The District has a school naming process in place as articulated in Administrative Policy FDC which includes final approval by the Board.

Evidence of non-compliance:

None.

Superintendent Husk summarized the evidence of compliance/non-compliance (see background information above) and said that the District was in compliance of EL-10. There was brief discussion on the school-naming process and on module (portable) classrooms. Superintendent Husk said they could get the Board the exact

number of portables within the District. The Board by general consensus agreed that the District was in compliance of EL-10, which relates to facilities.

(See Report on EL-10 - Facilities, **Attachment G.**)

### **STRATEGIC PLAN: DEVELOP AND ARTICULATE A COMMON LITERACY MODEL**

John Weeks, Director, Curriculum, Instruction and Assessment, provided a PowerPoint presentation on the develop of a common literacy model and presented the following highlights:  
Strategic Plan: Develop and Articulate a Common Literacy Model (continued)

- Provides a “common language and common focus” for the District.
- The Comprehensive KL-12 Literacy Model is web-based.
- Literacy is for all students in all content areas.
- Effective literacy instruction follows a full-circle plan of planning, instruction, intervention, assessment and evaluation.
- Inservice training is beginning on this model.
- Envision having specific, online instruction, information, ideas, suggestions, etc.

Director Chambers commented on his excitement about this literacy model and thinks it will be an invaluable tool and resource for teachers.

### **FUTURE WORK SESSIONS OF THE SCHOOL BOARD**

(See **Attachment H.**)

### **LISTENING SESSIONS OF THE SCHOOL BOARD**

(See **Attachment I.**)

### **ADDITIONAL AUDIENCE COMMUNICATION**

(Subjects not related to agenda items)

The following citizens addressed the Board (see Sign-Up Sheet for more information):

Dave Harvey, representing Sodexho, presented Sodexho's annual education check to the District. (Director Lemons commented on Sodexho's continued support of the District in many different areas.)

Marilyn Miller-Von Forester, 577 Bonnie Court NW, Salem.

Eduardo Angulo, P.O. Box 4296, Salem (see *Written Communications*, **Attachment J**).

### **SCHOOL BOARD REPORTS AND HIGHLIGHTS**

Board Directors highlighted their recent activities, such as attending school, District, and community functions, conferences and seminars, and other community or local government meetings and events; and provided updates on other areas of participation or attendance.

### **SUPERINTENDENT'S COMMENTS**

Superintendent Husk commented on the following:

- Students and staff highlights are always wonderful to hear at Board meetings.
- So many wonderful inservice trainings are going on within the District.

NO FURTHER BUSINESS BEING PRESENTED AT THIS TIME, CHAIRPERSON KIMBALL  
ADJOURNED THIS MEETING AT 7:53 P.M.

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Chairperson

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Superintendent-Clerk